



Local Government for Langton Green, Speldhurst, Ashurst and Old Groombridge

ENVIRONMENT WORKING GROUP (EWG) TERMS OF REFERENCE

1. The working group will consist of a minimum of two councillors.
2. Members of the public can be appointed to the working group.
3. A quorum shall consist of four people including one councillor.
4. No Chairman may hold office for more than three years in succession, unless approved by Full Council.
5. There will be a minimum of four meetings per year with additional meetings as required.
6. Notes of the meeting will be written and submitted to Full Council.
7. An officer will take notes if present, if not present, a person shall be nominated to do so.
8. The EWG has the charter “To Improve and Protect the Parish Environment” and will aim to deliver this via 3 pillars:
 - i) Enhance the AONB and Green areas of the Parish eg tree planting; supporting local fauna and wildlife.
 - ii) Reduce the environmental footprint of the Parish eg promoting sustainable home consumption such as energy and water saving; supporting and enhancing, where reasonably practicable and feasible, council and government environmental initiatives.
 - iii) Encourage residents’ ideas on conservation and environmental improvements eg via engaging school children; litter picks. Work with likeminded local environment organisations wherever feasible and reasonably practicable.
9. Promote environment policies with committees as appropriate.
10. Invite experts/members of the public to address SPC on environmental topics as deemed appropriate. The Chairman will report to the Parish Council at the monthly Full Council meetings.
11. Any proposed expenditure must have approval of the Parish Council or the Finance Committee.
12. Update residents via the Newsletter, local magazines, SPC website and social media.
13. The Terms of Reference will be reviewed annually.

Speldhurst Parish Council

Terms of Reference – Environment Working Group

Reviewed and adopted by Full Council on 8th April 2024